



MONTANA STATE PARKS AND RECREATION BOARD AGENDA ITEM COVER SHEET

Meeting Date: March 11, 2015

Agenda Item: Capital Projects Over \$5,000

Division: Parks

Action Needed: Approval

Time Needed on Agenda for this Presentation: 15 minutes

Background (Brief description of the issue, decision to be made, history, etc.):

Per the Parks and Recreation Board Policy adopted in December 2013, Board approval is required for unanticipated expenses exceeding \$5,000 within the Parks Capital Program. For this meeting, two projects have incurred capital costs which have not been previously approved by the Board. They are;

- Hell Creek State Park – the hiring of a private consultant to complete a master site plan for this park. The plan will include recommendations for potential site improvements, infrastructure needs, and other options for the site. The recommendations will include order-of-magnitude cost estimates as well. The cost of this master site planning effort is \$30,000.
- Makoshika State Park – the resolution of the engineering consultant's claim for extra work conducted on-site during the course of the project due to unanticipated conditions. The initial claim of approximately \$47,000 has been resolved to \$20,664.

Public Involvement Process & Results (Brief description of the type of public involvement and summary of what we heard from the public):

No public involvement is necessary or planned concerning the funding of these capital project efforts.

Alternatives and Analysis (Brief description of alternative solutions with analysis of the pros and cons of each):

Alt. #1 – approval of incurred/committed additional expenses for these two capital efforts.

Alt. #2 – modified approval for the expenditure of additional funds on the projects.

Agency Recommendation and Rationale (Brief description of our recommendation to the Board and the reasons for it):

It is recommended that the Board approve the additional costs for the new consultant work and the settlement of the consultant claim on these two respective projects.

Proposed Motion (Draft language the Board could use to adopt the agency recommendation):

I move to approve the parks Division's need to commit capital funds to these two projects.